

Purpose: To provide guidance for the distribution and use of CTFD portable radios to personnel.

Administration: The Fire Chief, Assistant Fire Chief and the Deputy Fire Chief of Operations shall have the primary responsibility for the administration of this policy within the scope of their job descriptions.

Definitions:

Portable Radio: A Motorola two-way digital 700 MHz radio owned by the CTFD used to communicate with the Berks County Communications Center and other first responders on a county owned radio system.

Procedure:

- Each interior qualified active fire fighter or an apparatus driver operator that has completed a Tier 2 apparatus (Engine or above) will be issued a portable radio by the CTFD.
- Each radio will be issued with a leather radio case, a leather radio strap and a speaker microphone.
- Personnel that are assigned a portable radio will be required to meet with the fire chief or his designee to complete a portable radio distribution form.
- Personnel assigned a portable radio will only utilize said portable radio only when engaged in official CTFD sanctioned events and calls for service.
- Personnel that are assigned a portable radio will comply with all Berks County Countywide Radio System SOPs.
- Each assigned personal radio will be programmed with a unique transmission identifier.
- Personnel assigned a portable radio are responsible to ensure the safety of the portable radio.
- All portable radios will be stored in a leather radio case with a radio strap and worn under the bunker jacket.
- Personnel must report any damage to or loss of the portable radio immediately to the duty officer.
- Assigned radios will immediately be returned to the department upon change of active status.
- The CTFD may revoke the assigned portable radio for physical abuse of the portable radio or failure to comply with Berks County Countywide Radio System SOPs